



TAMESIDE SPORT & PHYSICAL
ACTIVITY NETWORK
AFFILIATE MEMBER 2021-2022

Registered Charity 1179794

Aldwinians Rugby Union Football Club

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Committee meeting Wednesday 10th May 2023

Meeting started 8:00pm

Present:

Trustees: Kevin Tuner-Hague (Chairman) [KTH], Dan Hardy (Secretary) [DH], Gus Grimley (Treasurer) [GG], Lee Bradley (President) [LB], Ian Wilson [IW], Katy Davies [KD], Paul Lyons [PL], Stephen Marrow [SM]

Guests:

Mark Norton [MN], Ste Warner [SW], Pete Hughes [PH], Ryan Jennings [RJ]

1. Apologies for absence

Robert Palmer [RP].

2. Minutes from last meeting

Accepted as accurate.

3. Correspondence

- Email received from Bulak Dale Gaspalinao from the RFU introducing himself as the new Club Developer for Lancashire and West Yorkshire, and wanting to make a club visit. Passed on to RP and LB.
- Email from Lancashire President regarding “The Longest try” charity event. Runners required. Passed to R Mooney [RM] and RJ.
- Email from RJ confirming that we have won £5k grant for upgrading the toilet facilities. Asking if we need a consultation as funds have to be drawn down by 31st August. KTH stated that we need a macerator to try and stop the clogging up of the drains. KTH to get a quote.
- Bouncy castle company – initial brief discussion has been had on Trustee’s WhatsApp group prior to meeting. We need to know more detail about what they are offering, and there was discussion around charging half of their profit, with a minimum charge regardless. SM to arrange a meeting; SM, LB, KTH, IW, GG all happy to be at a meeting for this.

4. Safeguarding

[Redacted]



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5. Conflicts of interest

None for this meeting.

6. Financial report, GG [email sent prior to meeting reproduced below – meeting comments added at the end]

[Redacted]

The largest expenditure we have had so far is:

- a. Tom Baileys invoice for £2,871
- b. Aldwinians Merchandise £2,083

For the first quarter of the year

- *the average INCOME is £8,132.68*
- *the average OUTCOME is £9,390.26*
- *That s a deficit of £1,257.58 each month on average*

I have decided to include the full spreadsheet every month with this report, so if anyone wants to interrogate the figures further they can

2. **Bank Balances** (as of 9th May @ 10:10).

- a. Aldwinians CIO = £[Redacted]
- b. Aldwinians TC = £[Redacted]

Please note the £28,500 donation from the TC to the CIO has yet to be transferred. A payment plan is listed below.

- c. Barclays Account = £[Redacted]
- d. Barclays Bounceback Loan = - £[Redacted]

3. **Charity Claim Forms.**

- a. *We only have claim forms up to and including 18th March 2023.*
- b. *The current amount for the first three months is £554.75.*
- c. *£120 of that is physio payments and referee fees for the ladies tournament though, so its £434.75 on beer etc.*
- d. *That's roughly £145 per month which is almost double what we have been spending but we have had cup finals etc to contend with. If you counter that with, we have also done the equivalent of a full month's takings in just*



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over 10 days, its not too much to worry about as yet, but lets keep an eye on it.

- e. It is also worth noting that I have purchased some players drinks using the CIO bank card to cut down on the administration of these items. This has totalled £63.30 up to the end of April 2023 and was mainly around the visit from Long Buckby. These figures are included in the above.

4. **Other points to raise.**

I have been looking into some of the finer points on the money from the TC and CIO and in a bid to firm everything up before Brads becomes the new Treasurer me and Mark Norton have agreed the following:

- a. TC rent for the bar. This has so far been just an accounting figure that has been passed through the books but for this financial year we have agreed that the CIO will invoice the TC every month for the £1,000 bar rent. This will be paid into the CIO account from the TC every quarter. They have already paid us for the first three months of this year, and paid us in advance for the next three months (£6,000 in total)
- b. Merchandise. At the minute people are paying me cash, they are paying direct into the bank and trying to pay Jayne. The agreement I have made with Norts is tat all merchandise payments will be made to Jayne via the tuck shop like we do with the club's ties.
- c. Having said that I have pointed out that currently the CIO pay for the merchandise and the ties, and yet the money would go into the TC account. With that in mind Norts is going to pay the value of these invoices back into the CIO account so that the TC now pay for club ties and merchandise, and they are all sold via the tuck shop/bar. It just makes things much cleaner.
- d. Bar refurbishment – This is a major project that has to be done and has been agreed by everyone. Technically the CIO own the bar, and the TC rent it, so the CIO should be paying for the refurbishment. The bar will be listed as an asset on our accounts. However, the TC want to pay s they see the benefits to their profit margins. With that in mind the TC will be donating money to the CIO to fund the bar refurbishment. This donation will come off any profit donation they would be making in 2024 at the end of the current financial year.
- e. 2022-2023 TC Donation to the CIO. Because of the large donations the TC will be giving us to cover the bar, I have agreed the following payment plan with Mark Norton so that we do not drain the TC bank account for the sake of having the money in the CIO account.
 - a. May 2023 – Donation made to cover the bar refurbishment (estimated £24 to £29k)
 - b. June 2023 – Donation part one from 2023 = £10k
 - c. July 2023 – Donation part two from 2023 = £5k



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- d. August 2023 – Donation part three from 2023 = £5k
- e. September 2023 – Donation part four from 2023 = £8.4k
- f. *Finally, I have told Mooney to keep the card machine account he set up for the scoreboard separate. This is a specific project authorised by the trustees and the treasurer. Once he has the funds for the new scoreboard, he can either order it direct and pay out of the money he raised or transfer it to the club, and we pay. Eitherway there will be a full set of audited accounts for this money which will satisfy any query from the charity commission.*
- g. ***VOTE Request - TV & Audio – This is my final comment for this month. I would like to propose that we instigate the full upgrade of the audio and media within the club (subject to a suitable quote). This will include boosting the current Wi-Fi offering within the club itself. There is simply no way we can invest over £25k in refurbishing that bar and leave the current audio and visual set up. There is no point buying cheaper equipment to put a plaster over things. I have yet again chased A. Ormrod for a quote but as yet received nothing. – This was agreed as a YES subject to timings and final costs***

PL asked if there was any breakdown by team for players' drinks. GG confirmed that there was not.

The vote request to spend approximately £13k for TV and audio upgrades was unanimously agreed. GG will get a formal quote from A Ormrod.

7. Trading Company report, MN

MN reported on the bar refurbishment. MN has been to 6 companies, 3 wouldn't quote for less than £300k. Prep board from preferred supplier was shown to the meeting. They have been 3 times so far, and are quoting in the region of £24k +VAT. The other 2 are coming in to try and see if they can quote cheaper. It was discussed that timing was possibly more important than cost, as it can only be done between 4th and 17th June or we will have to wait another year.

The Trustees were unanimous in agreeing to go with MN's recommendation. MN will supply documented reasons behind the final choice once it has been made.

MN also reported that there have been no figures for the 1st Quarter yet, but turnover up to the end of April is in the region of £24.5k. The club has been manic, and there are 11 more functions before the end of May. Prices have been tweaked slightly with uplift from suppliers. Members will be informed at the AGM of the bar refit. Year end accounts are being audited and after some negotiation, they should all be completed by end of June.



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MN is hoping to get full sign and stamp from Multiquip for approximately £3k donation to the club.

A Coxhill [AC] has raised £520 through the Easter raffle, and we will need to sort out where that money is going. Similarly, RM's card reader is now sorted.

There might be a new cider on the bar soon. Margins are not particularly there on Strongbow.

8. Membership Report

No significant changes in membership since the end of the playing season.

AC will take on the GMS roles for registrations, with KD to assist. SM and AC have been doing the LoveAdmin.

DH agreed to attend the next Trustee's meeting to assist with handover.

9. Rugby Report

9.1 Seniors Rugby [email sent prior to meeting reproduced below – meeting comments added at the end]

Good afternoon gents

1st team- What a month, massive highs and cruel lows. Papa John's cup wins against Long Buckby, Beverley and West Leeds then the loss in the final vs Widnes- record crowds vs LB and WL and interaction from the minis and juniors with the flag bearing events x3. The team is really one to be proud of and producing some good rugby on the eye in defence and attack.

Thanks you's- Gus for helping me get the coaches and polos paid for.

Andy and Ryan for the flag bearing events.

Big thanks for Seagull & Gus for sorting the online payment for the coaches to Darlington- this took a huge stress off RM in the build up to the match.

Saturday- semi final of the Lancashire Trophy (what we won last season) away vs West Park.

The final is the week after (20th) at Leigh.

2's- lost quarter final to a strong Fylde team with 2 colts in the team.

3's- cup winners- Great day out at Leigh and even better atmosphere back at the club. Old school.



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Sum Up card reader- The reader has paid us £711 (commission taken by Sum Up 1.69%) minus £65 paid to Emily's Legacy so a grand total of £646 has been raised towards the scoreboard.

Prior to that cash was taken and this amounted to £545.

Total = £1191. plus Road Riders £1000 puts us nicely towards the total. Black and White have also said they will give £2000 but this is not over the line yet.

Clinique have pledged money to upgrade Lees Park, making the club a huge saving. This will help preserve pitches next season and increase capacity. The 3rd team had to play a match away this season instead of home.

Questions- Who does DBS checks???

DBS checks was briefly discussed. KD agreed to try and help out with this.

9.2 M&J Report - RJ

- We will be doing the Movement for Good appeal again for 5 days from 15th May. Need everyone to drive it. There is £5k available if we can get it.
- Sale Sharks trip out this Sunday; 44 members on it for the Semi-Final. Looking to see if we can get lads on the pitch in September. These trips are very good for club goodwill and camaraderie.
- Presentations were a success – dates for next year have been confirmed, including the AGM. It was agreed that we need a club calendar for everyone to be able to see all the dates.
Want to do a registration day for the first Sunday in September – make it a fun day with bouncy castles, pre-loved kit, etc.
Banners at the presentations went down really well. Next year want to have a DJ and a sound system.
- There is potentially £10k available through a pot via Tom Baily for clubhouse assistance. RJ has already spoken to a few tonight about it.
- The RFU have been told that we are not available for hosting the coaching course in October due to needing the club for members.
- RJ and KTH have a meeting with Laurus Ryecroft regarding their 4G pitch application.
- Moorside Primary School are going to be using our facilities for their sports day again. RJ enquired about them using the toilets.
- RJ has managed to win another kit through Trade Centre UK. RM has suggested a senior away strip – it was pointed out though that Multiquip are already the main sponsor, so wouldn't be available to put Trade Centre UK on the for the 1st team.
- The tackle-height clinic is going ahead on 15th June



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- The tournaments have been a success; 14s was excellent and the ladies was great. There was an additional spend on trophies, and everything worked really well. RJ thanked everyone for backing it and stated that GG had been brilliant (giving a personal thank-you), but also thank-you to all Trustees. Total costs came to about £1k, and everyone went away happy.
- RJ and AC are planning registration for 3rd September, want to start at 12 but want coaches in at 10. RJ asked if they can be given a butty and a brew whilst they are taken through all expectations and outlook for the season ahead. RJ will put a proposal in.

KTH asked if there was a training needs plan. RJ confirmed there was.

9.3 Ladies Report [email report received from A Coxhill below – meeting comments added at the end]

Ladies 12 aside Tournament Sunday 7th May

The ladies section hosted our very own ladies 12 aside tournament on Sunday 7th May. Emily's Legacy (Stephen & Rachel Marrow) and Taylor Wimpey sponsored the tournament.

Six Teams were entered into the tournament but sadly, 2 teams did not show. This resulted in all teams playing 3 games of 2x10 minute halves-followed by a plate or cup final.

Teams entered:

Aldwinians Ladies

Liverpool Collegiate

Huddersfield

Rochdale

Wirral –No show

Sedgley Park -1 Lady who joined Rochdale.

Plate final (Sponsored by Taylor Wimpey)

Aldwinians V Rochdale 25-0

Cup Final (Sponsored by Emily's Legacy)

Liverpool Collegiate V Huddersfield 20-0

The whole tournament was all about ladies and girls rugby. We had two female referees who took part and loved the whole day. Our u16 girls were involved as scorers, ball girls, touch judges. Their support was really appreciated throughout the whole day.

The tournament had some highs and lows. One of our ladies has retired from the game and a couple of war wounds to players.



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Positives were that we gained another lady who would love to give the game ago. Our very own physio Chloe profit made her debut and scored some amazing tries along with defending like a warrior.

Finally, the buzz on the ladies faces after winning some silver wear.

Feedback from spectators and opposition teams:

- *Running a tournament and having such an amazing charity to support, it was great to see Aldwinians promoting Emily's legacy*
- *Amazing tournament that supports Girls and Women's rugby*
- *We want to come back next year, as it has been a fantastic day and well organised.*

Our plan for next year's tournament:

- *U16s girls tournament in the morning (All ladies present to run touch and support the event)*
- *Ladies 12 aside tournament to run in the afternoon (U16 girls to support the running of this event)*
- *Stalls and activities for supporters and teams to access*
- *More female referees to support the event.*

From the ladies section they thank the club for letting them host such an eventful day.

9.4 Mixed-ability Report

There was no report for mixed-ability this month.

10. Matters Arising:

a. Banner update

LB has ordered the first 6: Emily's legacy, Roadriders, MultiQuip, Mark Ryan Solicitors, Marchstream. It was about £110 for all 6 including delivery.

Dave Taylor wants one, as does his missus. LB will look to get them up, take some photo's and try and sell some more for £100pa.

b. Pitch treatments

This has been discussed; approximately £6k without sand. Bancrofts to do the work. Timings needed so that they can be communicated to all coaches.

c. New container

KTH shared his thoughts on how the new container should be used, with the 2 near the tractor sheds having expired, we should take everything out of the white one into the new one, and then use the white one to put all the tackle bags and other gear in there. There will be a list going out for job-club. Everyone was in agreement with this plan.



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d. Asbestos

KTH had a meeting with contact (Dan). He has given some numbers of people to give quotes. The old boiler room doesn't have a stop-tap, so it can be completely abandoned and taped up. We need to do the new boiler room; rip the ceiling down. This will be about £2.5k.

PL asked what we do if people come to do work above the bar (or other areas).

KTH stated that we give them a copy of the report and then it's down to their own risk assessment.

PL was concerned about leaving ourselves exposed if copies of the report are given out and we haven't followed through on all the recommendations.

KTH stated that the boilers need servicing, and the plant room needs doing as a minimum. All agreed it was ok for KTH to go ahead with £2.5k spend to get this done.

PL asked about whether we were doing the encapsulation and labelling.

KTH stated that the external company will be removing it all and signing it off.

PL asked if it is not labelled, do we have to pay an extra for it to be compliant.

KTH will ask about labelling.

e. State of the car park post-event

IW spoke to RM about this, lots of people had bailed out of the back of the coach, and the state the place was left in was not acceptable. The plan for the future is to have someone in charge of each bus.

AOB

- RJ asked about doing a spirits festival on the August bank holiday weekend (27th). This was briefly discussed, with no final agreement made. PL stated that we used to have summer touch-tournaments; AC is sorting this in July on Friday nights, along with the 15s and 16s touch that takes place on Wednesdays over the summer.
- GG – Trustee's expenditure: to confirm, Trustees can sign off up to £100 each.
- GG – [Redacted]
- PL asked if he could borrow some chairs for an old people's event this Sunday. Agreed.
- [Redacted]
- LB asked about the outgoing PHS contract; do we want to buy their equipment? There was a unanimous, no to this and agreement that we should buy new. It was stated that we need to ensure that they only take what they own.
- LB stated that kids have been vandalising the trees, putting rope swings up, and throwing bits of concrete, and pulling the bark off, the trees in the dead-ball area. Everyone needs to be vigilant and pull up any kids doing anything they shouldn't be doing.
- SM asked if RP had come up with anything further about Girl's Head Coach position. LB to give RP a nudge about this.



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- GG wanted to explicitly recognise that this was KTH's last meeting as Chairman, and gave his thanks to KTH for the work he'd done. Similarly, DH and PL were thanked for the work they have done as Trustees.
- KTH signed off as Chairman, giving thanks to everyone at the meeting. KTH also stated that he was very much annoyed at the spat that had come about with the Junior's presentation, given that we have spent 2-3 years trying to break down the barriers between M&J and the seniors, and this argument just put those barriers straight back up.

Meeting closed 22:40
Next meeting 14th June 2023.