



**TAMESIDE SPORT & PHYSICAL
ACTIVITY NETWORK**
AFFILIATE MEMBER 2021-2022

Registered Charity 1179794

Aldwinians Rugby Union Football Club

Audenshaw Park, Droylsden Road, Audenshaw, Manchester M34 5SN
0161 301 1001: info@aldwinians.co.uk : www.aldwinians.co.uk

Committee meeting Wednesday 8th February 2023

Meeting started 8:00pm

Present:

Trustees: Kevin Tuner-Hague (Chairman) [KTH], Dan Hardy (Secretary) [DH], Gus Grimley (Treasurer) [GG], Lee Bradley (President) [LB], Ian Wilson [IW], Katy Davies [KD], Paul Lyons [PL], Robert Palmer [RP], Stephen Marrow [SM]

1. Apologies for absence

None.

2. Minutes from last meeting

Accepted as accurate.

3. Correspondence

Update from the Charity Commission for Trustees. DH to forward on.

4. Safeguarding

Our CSO has suffered a family bereavement and as such has not been able to get on to DBS's. IW to speak to KW and monitor.

5. Conflicts of interest

None known for this meeting.

6. Financial report, GG [email sent prior to meeting reproduced below – meeting comments added at the end. Redacted figures are available on request to members.]

1. Transaction Log

Aldwinians RUFC - CIO Bank Account Summary

[Redacted]

These are very rough figures based purely in cash in and out but as you can see it shows:

- A [Redacted] loss for the full year
- On the months where we made a profit we had additional income ranging from sponsorship, to the fireworks tickets etc



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- The overall theme would be that as a charity alone the membership fees do not cover our costs
- Yes, with the addition of the TC fund at the end of the year, we will have made a profit

2. **Bank Balances** (as of 8th Feb @ 13:30)

[Redacted]

3. **Charity Claim Forms**

I have not picked them up as yet so I will report on these next month

4. **Other points to raise**

- Yesterday I submitted a new purchase order and procurement process. I have received a few points of different people so I will address them tonight.
- From 1st Feb 2023 onwards, no purchases can be made for the club without a valid purchase order being authorised first. The only exception to this is house a grounds.

I will of course send over copies of the full accounts once we receive them from the accountants

GG responded to RP's email comment, agreeing that the CIO and TC are a single entity and the rugby club has not made a loss. There was brief discussion about the membership subs being paid now that historically were never paid into the club, and how the club had only survived on what the bar made.

PL asked if we need to revue spending and revue it by category. It was agreed that this needs to be done, but in context of what the future plans will be – to be decided at the planning meeting.

7. **Trading Company report**

KTH reported that the TC has hit the year end. MN is working through the final figures. Crystal is going to be taken off (it's the poorest performing). We have been approved by Carling to put Madri on.

There was a brief discussion about the drinks available at the bar.

8. **Membership Report**

Since the last meeting there had been a Zoom meeting to discuss changes to membership



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fees to suggest to members at the AGM. Following the meeting DH had put a proposal together:

	2022-23 (current)		2023-24 (proposed)		
	Standard DD	Discount for household	Standard DD	% increase	Discount for household
Adult Non-player	£10.00	£2.50	£10.00	0.0%	£2.70
Adult Male Player	£18.50	£2.50	£20.00	8.1%	£2.70
Adult Player*	£12.50	£2.50	£13.50	8.0%	£2.70
Student/Unemployed	£10.00	£2.50	£10.50	5.0%	£2.70
Child	£15.00	£7.50	£16.00	6.7%	£8.00
Minis	£10.00	£5.00	£10.50	5.0%	£5.50
Maximum Household	£35.00		£37.50	7.1%	

*Female/Warriors/Vets/Infrequent

It was agreed to present this to members, with the information that this was the first increase in 3 years. It was also agreed to propose that members vote on an agreement to increase membership fees annually up to a maximum of the inflation percentage figures.

There was a discussion around membership levels. DH stating that true state of the membership at the moment is unknown as, since we have had no membership secretary, DH has only logged any forms that have been filled in and we have several members, mostly M&J, where a membership form has been completed but not a direct debit and vice-versa. Information about GMS and direct debits is on the registers, but managers and coaches are not chasing people where this applies. This was something that GH used to ask managers to chase, as part of the work that she did as membership secretary. RJ and AC will be asked to ensure that managers are aware of the registers and look to chase up any without direct debits in the M&J.

9. Rugby Report

9.1 Seniors Rugby [email sent prior to meeting reproduced below – meeting comments added at the end]

Hi gents

1st XV- An excellent win vs LSH away, Southport away and Legh at home sandwiched in between a disappointing loss at home to West Park.

Training numbers are good although not many 2nd team.

2nd XV- 3 wins and a frozen off.

3rd team- 1 win, 1 loss and 1 frozen off.



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We finish at Droylsden Academy on Tuesday 14th Feb.

We are entered in to the Papa Johns Trophy at the end of the season. This will give us extra games and the chance to play at Twickenham.

Colts are improving- still train Thursday with the seniors where possible. 2 have played 3rd team.

Can I propose moving the wage of the Saturday lads up by £5 if there are 2 teams at home.

IW declared a conflict of interest with RM's proposal and took not part in the discussion or vote.

Proposal to increase wage of Saturday lads was unanimously rejected as they had already had an increase at the start of the season.

9.2 M&J Report [email sent prior to meeting reproduced below – meeting comments added at the end]

Sorry it is so short and to the point. I will pad this out for Dan's minutes. If you need any explanation on the night please do ring me.

1. Police assets of crime bid wrote for x2 new containers and tackle bags and shields. I have asked for £9500.
2. Organised Sale Sharks V Saracens game for Sunday March the 5th. We have x2 coaches and over 120 members attending
3. I have had an initial meeting with Mike Marrow and we have decided to bring back the U14 festival. The date is in the diary, and I will write a proposal ASAP. We will need some funds for trophies etc, but we should be able to cover that with donations/raffles etc on the day. **Date: 23rd April**
4. I will be writing two separate letters to parents of the mini and junior sections asking for assistance to plan this year's presentations. **Dates: Mini Presentation, 30th April, Junior presentation 6th May.** Could I please ask for volunteers from the trustees to be present on the day to award trophies etc. I have also recruited Bob Calderbank to assist in finding the historic trophies for team of the year, coach of the year etc.
5. I have put out a request on Facebook regarding needing another helper for the tuck shop as Leah is looking to finish.
6. Both Andy and I are looking into new kit suppliers. This will go hand in hand with the proposal I sent to Bob and Brads. Looking for the best quality once again.
7. I have advertised for preloved kit to be donated to the club so we can have a sale, so far not many donations have been received but hoping more will come in this weekend.



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8. Applied for sanitary bins, dispensers, and stock from the RFU for the “new” changing rooms
9. Won x30 hoodies from Arnold Clark which will come with our badge on in navy and red. We can sell them, use them for a team or use them for volunteers?

There was a brief discussion about diary events for the May bank-holiday weekend.

It was determined that the plan was:

- 23rd April – U14s tournament
- 30th April – Mini’s presentation
- 6th May – Junior’s presentation
- 7th May – Ladies tournament
- 8th May Bank Holiday (extra for coronation)

There was also a brief discussion about players coming to the club from Ashton U16s and U14s due to their teams folding, and whether they can play in cup competitions. DH confirmed that they cannot play, “cup-tied”, if they have played a match in the cup for Ashton.

9.3 Ladies Report

A great win against Sedgley/Rochdale was reported by KD. The ladies tournament is a separate agenda item.

9.4 Mixed Ability Report

PL reported the need to adjust the kick-off time for the game against Halifax on 19th February due to both the Ladies and Colts playing at 2pm.

[Redacted]

10. Matters Arising:

a. Open forum meeting

RP and KTH agreed to discuss outside of the meeting the further planning of this meeting to determine what is to be said to members and what roles and responsibilities we might look to get volunteers for.

The Trustees and Directors future planning meeting needs to change date as several people will be away on the 22nd February. Agreed to change it to 1st March.

b. AGM

The date for the AGM was agreed for 26th May.

KTH, DH, IW, KD, PL all up for election

c. Kit proposal (RP)

RP asked for comments and questions from the proposal that had been emailed around to Trustees [proposing for M&J to have personal ownership of kit to try and reduce laundry costs].



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There were some concerns about costs to parents, and how much the club would be subsidising kit against how much money this would therefore be saving the club. It was agreed that we would not be able to put exact costs on this proposal until we know what kit supplier we will be switching to when the O'Neill's contract expires. KTH also expressed concern that we are in danger of again being a two-tier club of seniors and M&J, with seniors having kit provided but not M&J. There was also significant discussion about what other sports clubs do, with all examples that parents are expected to buy kit. It was asked to determine what other rugby clubs do, particularly any that currently ask M&J to buy kit. Concerns were also raised about how to accommodate players that join part-way through the season, and whether we will need to hold stock that may go unsold. The solution to this will, again, be determined by what our new supplier is willing to offer. Details of what to do when players turn up without kit, or outgrow their kit, were also asked. It was agreed that there would need to be someone with the role of administrator to overcome these issues. Potential benefits of sponsorship were also discussed, with the possibility of whole club sponsorship available.

d. GMS Senior affiliation 2023-24

DH explained that, despite the objections of many clubs in the pilot scheme and the difficulties encountered by most clubs for M&J affiliation, the RFU are pushing ahead with the requirement for all adult players to be "affiliated" in order to play from next season. This will require all players affiliating themselves on GMS, and a data officer in the club authorising and managing these. DH emphasised the need to find a competent data officer.

e. Ladies tournament, May bank holiday (SM)

SM put forward the proposal to have 6-8 teams invited to take part in a 12-a-side competition, including 2 teams from our players. Mike Marrow is trying to get sponsorship. The U16s and U14s girls are also going to be asked to help with the administration; running touch, organising balls, and scores etc.

Expected to be asking, Macclesfield, Ossett, Glossop, Stockport Manchester University, Sedgley/Rochdale.

AC is looking to get referees, along with Alex Hughes and Andy Popoola who have already agreed to referee.

DH gave information about potential £500 funding from Lancs.

SM is also looking to get St John's to come for 1st-aid provision.

It was clear that all present were in favour of this tournament going ahead. There followed a discussion about whether we should charge teams an entry fee with the possibility of paying them it back in beer tokens. After some long discussion, it was decided to put that decision to AC and MM.

f. LoveAdmin

RP, DH and SM are all moved over to LoveAdmin now, and it was suggested that all other Trustees should move over as they cannot be made admins until they have.



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It was agreed to put all new memberships through LoveAdmin from now on.

g. Changing room & foyer plan (LB)

LB reported that he and IW had been the fun police last Wednesday in trying to ensure that nobody uses the foyer to change their boots. It will be much more of a struggle on Sunday as teams, since Covid, are turning up ready to play and generally not using changing rooms.

There was discussion about if we can put a bench up under the canopy to give people somewhere to sit to change their footwear. KTH agreed to do this.

There was then a brief discussion about the use of the foyer. It was agreed this would come under the 3-5 year plans for doing up the front of the club.

h. Procurement procedure (GG)

GG had already emailed this around to Trustees. Amendments on the amounts Trustees can spend, and how many Trustees need to approve were suggested by PL and accepted. The values of £10k mentioned were reduced to £5k; spend up to £500 to be approved by 3 Trustees, and up to £1000 by 4 Trustees. GG emphasised that if anyone is going to purchase anything they must fill in a Purchase Order first before purchase, otherwise it will not be paid by GG.

AOB

- RP requested any concerns or questions about the kit proposal be emailed to him and he will try and find the answers before any commitment is requested from Trustees. RP also requested the kit proposal be added to the agenda for the next meeting.
- SM asked for Trustees to send him details for them to be added as Admins to LoveAdmin
- IW stated that he felt the meeting had been a lot better than previous ones due to using the committee room and that we should definitely continue to use it for meetings now that it has been cleared.
- KTH brought up the issue with the geese. M Singleton knows a man that can deal with the problem. It will be 3 days work and involve killing a lot of them and trashing the nests. £500 per night, so £1,500 in total. All agreed with comments about the desperate need to deal with the issue from a H&S point of view.
- KTH mentioned the need for JG to be informed about number of meals for this weekend asap, in particular she hasn't been informed about whether there is a girls game on or not.

Meeting closed 22:11

Next meeting 8th March 2023.